

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD A BUDGET WORK SESSION ON TUESDAY, MARCH 1, 2016 AT 3:00 P.M., IN THE BOARD OF SUPERVISORS CONFERENCE ROOM, B-75, LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 110, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: Cline Brubaker, Chairman
Charles Wagner, Vice-Chairman
Bob Camicia
Ronnie Thompson
Charles Wagner
Tim Tatum
Tommy Cundiff

OTHERS PRESENT: Brent Robertson, County Administrator
Christopher Whitlow, Deputy Co. Administrator
Sharon K. Tudor, MMC, Clerk

Charles Wagner, Vice-Chairman, called the meeting to order.

CAPITAL IMPROVEMENT PLAN

Brent Robertson, County Administrator, stated the purpose of this meeting is to look at the CIP Draft, to date. Mr. Robertson stated this was early on into the budget process and it would be a review and discussion of the FY' 2016-2017Capital Improvement Plan budget, to date.



Vincent Copenhaver, Director of Finance, briefed the Board on the following County departments Capital Improvement Program (CIP), as follows:

CIP Overview

- Total Requests = \$15,416,831
- Total Recommendation = \$13,054,269
- Total Unfunded = \$2,362,562



FY 16-17 CIP Department Requests

Department/Project	FY16-17 Request	<u>Total Funded</u>
Community Services		
Planning and Community Development		
Ferrum Bridge Project	913,750	913,750
Vehicle Replacement	25,000	25,000
Economic Development		
Smith Farm	100,000	100,000
Southway Business Park Development (Total Project)	4,376,983	4,376,983
Job Creation Fund	100,000	50,000
Infrastructure Development Fund	100,000	50,000
Solid Waste		
New Landfill Construction	1,250,000	1,250,000
Landfill Professional Services	121,000	121,000



FY 16-17 CIP Department Requests

Department/Project	FY16-17 Request	<u>Total Funded</u>
Human Services		
Parks and Recreation		
SML Shoreline Stabilization	100,000	100,000
Recreation Park Dam Op Permit-Engineering	10,000	10,000
Other Small Projects	121,000	65,000
Vehicle Replacement	25,000	25,000
Library		
Study Rooms/Main Room Expansion	45,000	45,000
Aging		
Aging Vehicle Replacement	11,456	11,456



FY 16-17 CIP Department Requests

Department/Project	FY16-17 Request	<u>Total Funded</u>
Internal Services		
Information Technology Total Large Projects	547,000	250,000
Information Technology Total Small Projects	232,500	51,000
PC Replacement	49,000	49,000
General Properties Capital Maintenance Reserve	250,000	25,000
Registrar		
Voting Equipment Replacement	40,000	40,000



FY 16-17 CIP Department Requests

Department/Project	FY16-17 Request	<u>Total Funded</u>
Public Safety		
Public Safety		
Animal Shelter Project	1,770,000	1,770,000
Franklin Co SCBA Grant Project	921,480	921,480
Fire Apparatus	850,000	475,000
Ambulance	235,000	235,000
Public Safety Staff Vehicles	140,000	100,000



FY 16-17 CIP Department Requests

Department/Project	FY16-17 Request	<u>Total Funded</u>
Sheriff		
Vehicle Replacement	250,000	250,000
Mobile Command Station	50,000	-
L-3 In-Car Cameras	20,000	20,000
Mobile Data Terminal Replacement	25,600	25,600
Miscellaneous Equipment for Vehicles, Tactical Vests	100,000	100,000
Commonwealth Attorney		
Case Management Software	30,000	30,000
E-911		
Server Replacement	12,000	12,000
Seating Replacement	12,000	12,000
E911 Telephones and Consoles	394,000	325,000
Total Couty CIP	13,227,769	11,834,269



FY 16–17 CIP Department Requests

Department/Project Schools	FY16-17 Request	<u>Total Funded</u>
School Projects - Total	975,062	880,000
School Bus Replacement	1,214,000	340,000
Total School CIP	2,189,062	1,220,000

CIP Funding Recommendations

- Specific Project Funding is shown on the handout
- Example: Southway Business Park
 - Debt Proceeds \$812,518
 - Grants \$1,300,000
 - Rollover of Current Funds on Hand \$2,264,465
 - Total Funded = \$4,376,983

Total Recommended Funding

- Total = \$13,054,269
 - Local Funds \$3,235,501
 - Borrowing Proceeds \$2,062,518
 - Grants \$3,175,152
 - Carryforward of Current Funds on Hand \$4,056,594
 - Use of Fund Balance for One-Time Projects \$524,504



Future Capital Projects

- Public Safety Stations
- Social Services Relocation
- Old Landfill Closure
- School Career and Technical Education
- Business Park Development
- Parks & Recreation Development
- Utility Infrastructure Development
- Village Center Improvements

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Proposed Borrowing FY16-17

- Total of \$5.5 million
 - \$4.2 million for Business Park
 - \$1.3 million for Cell 2 at the Landfill
- Debt Service to begin in FY17-18
- May need to consider a future real estate tax increase to assist with debt service
- Will satisfy the funding requirements of both of these projects for the next three years

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Operating Budget Considerations

- Public Safety station coverage
- Operational increases:
 - Radio System
 - Health Insurance Renewal
 - Trustee Labor – Courthouse
 - Full Year Funding of Bailiffs for new J & D Court

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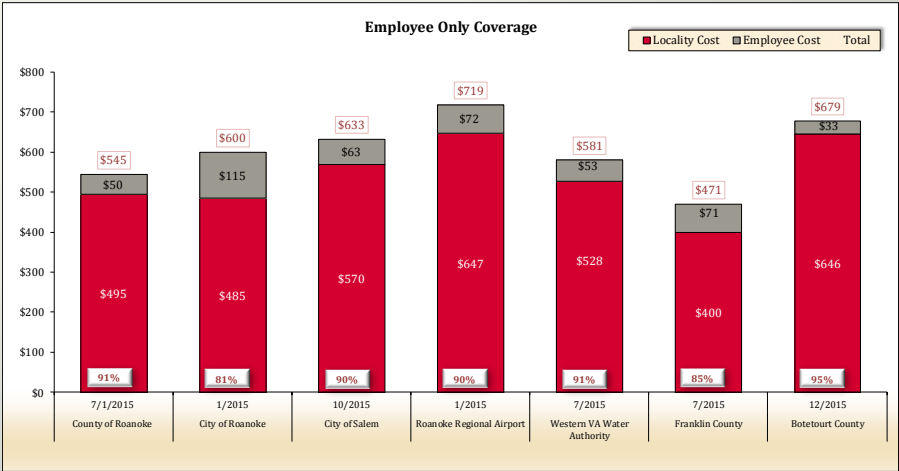
Preliminary Health Insurance Discussion

- Preliminary Increase was 12.9% – negotiated to 9.8% at this point (further negotiations are currently in progress)

What has the County Done to Minimize Increases?

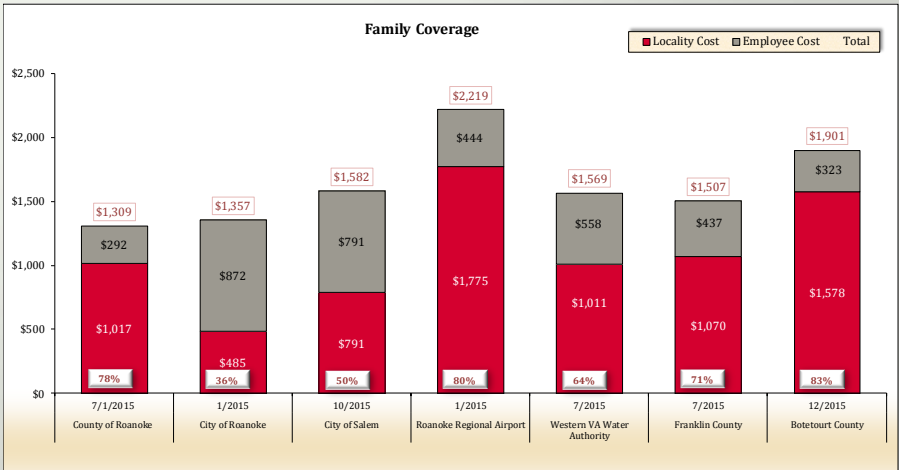
- Switched carriers from Coventry to Anthem
- Initiated Spousal Exclusion
- Included Employee + Children Tier Coverage
- Changed the funding percentage for Dental Coverage to allow those savings to be used for Health Insurance
- Shifted funding percentage to employee-dependent plans (County contribution is decreased for these plans)

Roanoke Area Municipality Comparison
EE Only Coverage




Graph reflects the rates for the locality's most popular plan.

Roanoke Area Municipality Comparison
Family Coverage




Graph reflects the rates for the locality's most popular plan.



Next Steps

- March 15: Regular BOS Meeting
School Budget Presentation
Health Insurance Renewal
- March 22: Budget Work Session
Preliminary Operating Budget
Recommendations
School Board Work Session (if needed)
- March 29: School Board Work Session (if needed)



Next Steps (continued)

- April 4: County Administrator's
Proposed FY16-17 Budget
Work Session on Outstanding Items (if needed)
- April 19: Regular BOS Meeting
7:00 PM Public Hearing on Proposed
FY16-17 Budget at BFMS, East Auditorium
- April 26: Adoption of FY16-17 Budget and
Capital Improvement Plan

General discussion followed with various Department Directors addressing their respective Capital Improvement items in the proposed FY' 16-17 budget.

CLOSED MEETING
(RESOLUTION #01-03-2016)
BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-1, Personnel, a-5, Expansion of an Existing Industry and a-29, Contracts, of the Code of Virginia, as amended.
MOTION BY: Bob Camicia
SECONDED BY: Charles Wagner
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Cundiff, Camicia, Tatum & Brubaker

MOTION: Bob Camicia
SECOND: Charles Wagner
WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and
WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;
NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting

RESOLUTION: #02-03-2016
MEETING DATE March 1, 2016

to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Thompson, Wagner, Cundiff, Camicia, Tatum & Brubaker

NAYS: NONE

ABSENT DURING VOTE: NONE

ABSENT DURING MEETING: NONE

(RESOLUTION #03-03-2016)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to award a contract in the amount of \$185,000 to Timmons Group of Richmond to produce a master plan and branding strategy for the County's new business park south of Boones Mill.

MOTION BY: Charles Wagner

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Cundiff, Camicia, Tatum & Brubaker

Chairman Brubaker recessed the meeting.

CLINE BRUBAKER
CHAIRMAN

SHARON K. TUDOR, MMC
COUNTY CLERK